

## University Assessment Committee

### Scope of committee.

The University Assessment Committee (UAC) of Capital University recommends that the UAC be a standing committee of the Senate. The UAC will oversee the assessment work of the university in three distinct areas. Each area will be accorded different levels of attention by the committee, and the Chair of the UAC working with the Director of Institutional Research and Assessment (IRA). These areas and the delegated focus of the committee are as follows:

1. Academic: These are programs that are academic in nature, that can clearly identify and assess student learning. The Director of IRA will monitor regular progress and collect the progress reports. The Director and the Chair of UAC will review reports and note the progress. Progress of all programs will be reported to the UAC. Any concerns that need further review or advising will be brought before the committee.
2. Co-curricular: These are programs that directly affect student learning but are not academic in nature (e.g., Career Services, Residence Life). The Director of IR&A will monitor regular progress and collect the progress reports. The Director and the Chair of UAC will review reports and note the progress. Progress of all programs will be reported to the UAC. Any concerns that need further review or advising will be brought before the committee. A new and appropriate reporting template needs to be created that is relevant to these programs. Members of UAC in these areas will work with the Director of IRA and the UAC Chair to create the new template.
3. Other services: These are programs that directly affect the day-to-day operations and lives of students, and in some cases, faculty and staff as well, but are not specifically academic (e.g., Public Safety, dining services, registrar, mail services). The Director of IRA will monitor regular progress and collect the progress reports. The Director and the Chair of UAC will review reports and note the progress. Progress of all programs will be reported to the university's administration for appropriate evaluation, and to the UAC as informative updates only. A new and appropriate reporting template needs to be created that is relevant to these programs. The Director of IR&A and the UAC Chair will work with volunteers from the UAC to create the new template.

Respectfully submitted,  
Mark Lochstampfor, Chair of UAC  
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