

**Department of Institutional Research and Assessment  
 Departmental Assessment Evidence Inventory Submission Schedule  
 Academic Year 2008-2009**

**July 2008**

Dept/Program	Contact Person	Date of Original Notice	Date of 1 <sup>st</sup> Reminder	Date of 2 <sup>nd</sup> Reminder	Did Dept submit?
Enrollment Management	A. Adams	---			
Admissions	A. Adams	---			
Alumni	A Novotny	07/02/08			
Major Gifts	A. Novotny	07/02/08			
External Relations	P. Cramer	07/02/08			
Capital Fund	J. Lindsey	07/02/08			
Marketing/PR	D. Russell	07/02/08			
Planned Giving	J. Biddle	07/02/08			
Advancement Services	L. Riley	07/02/08			
Church Relations	D. Asp	07/02/08			

**August 2008**

Dept/Program	Contact Person	Date of Original Notice	Date of 1 <sup>st</sup> Reminder	Date of 2 <sup>nd</sup> Reminder	Did Dept submit?
HSPTS	B. Goodwin	---			
Law School	S. Mays	08/06/08			
International Education	J. Adams	08/06/08			

**September 2008**

Dept/Program	Contact Person	Date of Original Notice	Date of 1 <sup>st</sup> Reminder	Date of 2 <sup>nd</sup> Reminder	Did Dept submit?
Conservatory of Music	Lochstampfor	09/03/08			
Nursing (TUG)	J. Macke	09/03/08			

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**October 2008**

Dept/Program	Contact Person	Date of Original Notice	Date of 1 <sup>st</sup> Reminder	Date of 2 <sup>nd</sup> Reminder	Did Dept submit?
Financial Aid/Stud. Emp.	P. Varda	10/01/08			
General Education	D. Summers	10/01/08			

**November 2008**

Dept/Program	Contact Person	Date of Original Notice	Date of 1 <sup>st</sup> Reminder	Date of 2 <sup>nd</sup> Reminder	Did Dept submit?
Career Services	E. Anderson	11/05/08			
Social Work	R. Ross	11/05/08			
Residence Life	J. Smith	11/05/08			

**December 2008**

Dept/Program	Contact Person	Date of Original Notice	Date of 1 <sup>st</sup> Reminder	Date of 2 <sup>nd</sup> Reminder	Did Dept submit?
Athletics	D. Mamula	12/03/08			

**January 2009**

Dept/Program	Contact Person	Date of Original Notice	Date of 1 <sup>st</sup> Reminder	Date of 2 <sup>nd</sup> Reminder	Did Dept submit?
Communication	S. Croft	01/07/09			
Education	S. DeLucia	01/07/09			

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**February 2009**

Dept/Program	Contact Person	Date of Original Notice	Date of 1 <sup>st</sup> Reminder	Date of 2 <sup>nd</sup> Reminder	Did Dept submit?
ROTC	M. Shepard	02/04/09			
Modern Languages	B. Keller	02/04/09			
Multicultural Affairs	G. Steele	02/04/09			
Behavioral Sciences	A. Karkowski	02/04/09			
Religion and Philosophy	T. Christenson	02/04/09			
Art	D. Duncan (?)	02/04/09			
Student Rights & Stand.	K. Ferguson	02/04/09			

**March 2009**

Dept/Program	Contact Person	Date of Original Notice	Date of 1 <sup>st</sup> Reminder	Date of 2 <sup>nd</sup> Reminder	Did Dept submit?
Honors	S. Baker	03/04/09			
Reading Center	H. Bluth	03/04/09			
Biology	N. Swails	03/04/09			
Chemistry	S. Clymer	03/04/09			
Campus Ministry	Oehlschlaeger	03/04/09			
Student Activities	T. Shaver	03/04/09			
Disability Services	J. Speakman	03/04/09			
English	D. Summers	03/04/09			

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**April 2009**

Dept/Program	Contact Person	Date of Original Notice	Date of 1 <sup>st</sup> Reminder	Date of 2 <sup>nd</sup> Reminder	Did Dept submit?
Nursing (Graduate)	TBD	04/01/09			
Nursing (BSN-C)	J. Hutcheson	04/01/09			
Information Technology	A. Short	04/01/09			
Registrar	B. Koerber	04/01/09			
Math/Computer Science	J. Baldwin	04/01/09			
Summer Science Inst.	N. Arrey	04/01/09			
Political Science	S. Marilley	04/01/09			

**May 2009**

Dept/Program	Contact Person	Date of Original Notice	Date of 1 <sup>st</sup> Reminder	Date of 2 <sup>nd</sup> Reminder	Did Dept submit?
Institutional Research	L. Hunter	05/06/09			
History	T. Maroukis	05/06/09			
Schumacher Gallery	C. Tellier	05/06/09			
SOM (UG and MBA)	A. Thomas	05/06/09			

**June 2009**

Dept/Program	Contact Person	Date of Original Notice	Date of 1 <sup>st</sup> Reminder	Date of 2 <sup>nd</sup> Reminder	Did Dept submit?
Professional Studies	M. Yosha	06/03/09			
Library	B. Fernandez	06/03/09			
CLL	A. Carlson	06/03/09			
CELT	B. Epps	06/03/09			